



City of Stanhope
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City Council Proceedings July 11, 2023

ROLL CALL

Mayor Pro-Tem Jeff Schroeder, at the Community Center located at 600 Main Street, called the regular meeting of the Stanhope City Council to order at 6:00 P.M. on July 11, 2023. Members answering roll call were: **Vickie Anderson, Beau Jensen, Terry Painton, Jeff Schroeder & Shaunna Zanker**. Members of the public present: Keith Bockoven, Erma Bockoven, Cathy Springer, Polly Hayes, Bob McNally, Brandi Dilley, Robert Johnson, Jill Haman, Mindy Hetland, Wayne Romp, Rick Young and Janet Young. **Clerk Neuberger** acted in the position of Secretary.

CONSENT AGENDA

Motion by Terry Painton, seconded by Beau Jensen, to approve the consent agenda consisting of the following: B-1. Approval of the agenda for 07/11/2023, notice of which was published as prescribed by 1-4 .0105 (2) of the Stanhope Code of Ordinances, 2008 on 07/10/2023, B-2. City Council Minutes of 06/13/2023 & 6/20/2023. B-3. Approval of the payment of claims in the amount of \$116,850.92 and B-4. Approval of the financial reports for the period of 06/01/2023 through 06/30/2023. Vickie Anderson-aye, Beau Jensen-aye, Jeff Schroeder, Shaunna Zanker and Terry Painton-aye. Motion carried.

OLD BUSINESS - STANHOPE DEPOT

Motion by Beau Jensen seconded by Shaunna Zanker to approve the donation of \$1500 in support of the Stanhope Depot. Roll Call Vote: Shaunna Zanker-aye, Jeff Schroeder-aye, Terry Painton-aye, Beau Jensen-aye, Vickie Anderson-aye

ALCOHOL LICENSE

Motion by Vickie Anderson seconded by Terry Painton to approve the Special Class C (5 Day) Retail Alcohol License for Stanhope Locker & Market, 665 Iowa Street, Stanhope IA 50246 for the date of July 14, 2023. Roll Call Vote: Vickie Anderson-aye, Beau Jensen-aye, Terry Painton-aye, and Jeff Schroeder-aye. Motion carried. Shaunna Zanker-abstained

ALCOHOL LICENSE

Motion by Terry Painton seconded by Vickie Anderson to approve the renewal of the Class B Native Wine Permit for Zanker Meats Inc, 465 Parker Street, Stanhope IA Effective 7/11/2023. Roll Call Vote: Vickie Anderson-aye, Beau Jensen-aye, Terry Painton-aye, and Jeff Schroeder-aye. Motion carried. Shaunna Zanker-abstained

APPROVAL OF RESOLUTION 2023-2024-01

Motion by Beau Jensen seconded by Vickie Anderson to approve Resolution 2023-2024-01 approving the hiring of Dan Ostrem as Public Works Director at \$24.00 per hour, health insurance stipend of \$2000 annually, \$30 monthly cell phone stipend & IPERS. Roll Call Vote: Terry Painton-aye, Vickie Anderson-aye, Beau Jensen-aye, Jeff Schroeder-aye and Shaunna Zanker-aye. Motion carried.

**City of Stanhope Agenda
Stanhope City Council Meeting
Tuesday July 11, 2023 at 6:00 P.M.**

ORDINANCE 699

Motion by Terry Painton seconded by Beau Jensen to approve the first reading of Ordinance 699, an Ordinance for the allowing of honey bees in the City of Stanhope, Iowa. **Roll Call Vote: Beau Jensen-aye, Terry Painton-aye, Jeff Schroeder-aye, Vickie Anderson-aye, Shaunna Zanker-aye. Motion carried.**

ORDINANCE 699

Motion by Shaunna Zanker seconded by Terry Painton to approve the waiving of the second and third reading of Ordinance 699, an Ordinance for the allowing of honey bees in the City of Stanhope, Iowa. **Vickie Anderson-aye, Jeff Schroeder-aye, Terry Painton-aye, Shaunna Zanker-aye, Beau Jensen-aye. Motion carried.** Mayor Pro-Tem Jeff Schroeder then directed the Clerk to publish Ordinance 699 and to have said Ordinance codified, as required by law. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

CIT MAINTENANCE AGREEMENT

Motion by Shaunna Zanker seconded by Vickie Anderson to approve the CIT maintenance agreement. **Beau Jensen-aye, Jeff Schroeder-aye, Terry Painton-aye, Shaunna Zanker-aye, Vickie Anderson-aye. Motion carried.**

CHILDREN AT PLAY SIGN

Motion by Terry Painton seconded by Vickie Anderson to approve a Children At Play sign on Center Street near Parker Street. **Vickie Anderson-aye, Beau Jensen-aye, Terry Painton-aye, Jeff Schroeder-aye, Shaunna Zanker-aye Motion carried.**

NEW BUILDING NUMBER

Motion by Terry Painton seconded by Beau Jensen to approve the new building number of 850 Park Street for the Phil & Peggy Phipps parcel of land with barn & pasture. **Vickie Anderson-aye, Beau Jensen-aye, Terry Painton-aye, Jeff Schroeder-aye, Shaunna Zanker-aye Motion carried.**

WATERMELON DAY CLOSURES

Motion by Shaunna Zanker seconded by Terry Painton to approve the No Parking on Adams Street during the parade. Along with road closures of Park Street from Parker Street to School Street, School Street from Park Street to Iowa Street and Iowa Street from School Street to Stanhope Depot location. Discussion of in the future the Mayor has authority to approve road closures and does not need to be approved by council. **Vickie Anderson-aye, Beau Jensen-aye, Terry Painton-aye, Jeff Schroeder-aye, Shaunna Zanker-aye Motion carried.**

PUBLIC WORKS REPORT

Jeff Schroeder thanked Mike for the work he has done this last month. Jeff has been meeting weekly with Mike & Tim to discuss action items. Mike informed council that they repaired the manhole that was addressed a few months ago. The liquid used for the repair has to set up so the cone will need to stay for a few more days. Jeff & Vickie met with Mike last week to talk about the long term things that need to be completed. Mike and Tim have also cut some low hanging branches but have some more to do. Mike's last day is July 14 but he will be around to help until July 31, he will be using his vacation time the last 2 weeks of July. Ash trees were discussed. If the ash tree is in the city right of way, the city will be responsible for removal. We are in the process of marking the ones that the city will be responsible for removal. Once all of the correct trees are all marked, we will start the bid process. Notice will be given to residents before the removal process starts. Shaunna Zanker asked Mike if he can plan on leveling out the pile of dirt on Bute Street because there is usually a lot of parking on that street during Watermelon Day.

Continued

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FIRE/EMS FUEL CARD

Discussion was held on the possibility of having a separate account and cards for the Fire & EMS fuel card. Now that Mike is retiring from the city, he will no longer have the Co-op fuel card. Jeff said from an accounting point of view, it would be good to have separate accounts. One possible option was to see if we can get a separate account and cards for Fire & EMS. They will have 1 card per vehicle. Each member will be given their own pin# that they will use when refueling the vehicle. By doing this we can track who is using the card and when. Jeff said we will look more into this option and re-visit later.

APPOINTMENT OF INTERIM MAYOR

Jeff informed council of the process to appoint mayor. The process was reviewed with the Hamilton Co Auditor and Stanhope attorney. The council can make a motion to nominate an individual and it would require a second. You need to have a majority of the council present and an abstain vote is a no. The mayor will serve until December 31, 2023, which is the remaining term of the previous mayor. The regular election in November will determine the mayor for the term starting January 1, 2024. If the council does not appoint or if the citizens object to the appointment, a special election would be needed, which would cost the city money. There were 3 letters of interest received by the city clerk. Robert Johnson, Kelly Witz and Beau Jensen.

Motion by *Jeff Schroeder* seconded by *Shaunna Zanker* to appoint Beau Jensen as mayor for the remainder of the term. Roll Call Vote: *Jeff Schroeder-aye, Vickie Anderson-nay, Terry Painton-nay, Shaunna Zanker-aye, Beau Jensen-abstain* Motion not carried.

Motion by *Vickie Anderson* seconded by *Terry Painton* to appoint Beau Jensen as mayor for the remainder of the term. Roll Call Vote: *Shaunna Zanker-nay, Terry Painton-aye, Vickie Anderson-aye, Beau Jensen-nay, Jeff Schroeder-nay* Motion not carried.

Motion by *Shaunna Zanker* seconded by *Vickie Anderson* to appoint Jeff Schroeder as mayor for the remainder of the term. Roll Call Vote: *Beau Jensen-aye, Vickie Anderson-aye, Terry Painton-aye, Shaunna Zanker-aye* Motion carried.

RESOLUTION 2023-2024-02

Motion by *Vickie Anderson* seconded by *Terry Painton* to approve RESOLUTION 2023-2024-02, a resolution approving Jeff Schroeder for authorization for banking, official signatures, etc. Roll Call Vote: *Terry Painton-aye, Shaunna Zanker-aye, Vickie Anderson-aye, Beau Jensen-aye* Motion Carried

NON-AGENDA ITEM #1

Polly Hayes asked if the mess the birds have made could be cleaned up before the Alumni Banquet on Friday. Jeff informed council that the barn swallows are a protected species and they can not take the nest down.

Continued

**City of Stanhope Agenda
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NON-AGENDA ITEM #2

Chief Turpen addressed council about sending nuisance abatement properties to court. In his opinion it is not financially sound for the city to take homeowners to court over some smaller nuisance abatements. The notices usually work and he thinks the council should start with notices. Council brought up a few properties that have been an issue for a long time. Clerk Neuberger will post the ordinance regarding nuisance properties on the city website. Council members and residents are encouraged to look at the ordinance and let Clerk Neuberger know if they see a property in violation of said ordinance and what specifically the property is in violation of. It must be in violation of the ordinance in order for a nuisance notice to be sent.

NON-AGENDA ITEM #3

Robert Johnson addressed the council and said he would be willing to take the wood when the city removes the ash trees. Shaunna Zanker said sometimes the tree companies take the wood back with them to sell as firewood. Once a bid is approved, we will let the company know that he is willing to take the wood.

ADJOURNMENT

Motion by *Terry Painton*, seconded by *Shaunna Zanker* to adjourn the meeting. **Vickie Anderson-aye, Beau Jensen-aye, Terry Painton-aye, Shaunna Zanker and Jeff Schroeder-aye.
Motion carried. Time: 6:49 P.M.**

ATTESTATION

Toni Neuberger, City Clerk
Jeff Schroeder, Mayor Pro-Tem

ATTEST:

Toni Neuberger, City Clerk

Jeff Schroeder, Mayor Pro-Tem