The Stanhope City Council met in Special Session Tuesday, April 2, 2024 at The Stanhope Community Building starting at 6:00 p.m. Mayor Kelly Wirtz called the meeting to order with Council Members: Vickie Anderson, Jill Haman, Beau Jensen and Shaunna Zanker present.

***HEARING:*** Mayor Wirtz called the meeting to order.

* Motion was made by Zanker to opened public hearing at 6:00 PM, on maximum tax dollars that may be levied (maximum levy rate) For 2024-2025 budget on proposed city property tax levy Senate file 634.

Roll call 4-0, motion carried.

***CLOSED PUBLIC HEARING***: Motion was made by Zanker to close public hearing at 6:05 PM, on maximum tax dollars that may be levied (maximum levy rate) For 2024-2025 budget on proposed city property tax levy Senate file 634. Roll call 4-0, motion carried.

The Stanhope City Council met in Regular Session Tuesday, April 2, 2024 at The Stanhope Community Building starting at 6:30 p.m. Mayor Kelly Wirtz called the meeting to order with Council Members: Vickie Anderson, Jill Haman, Beau Jensen and Shaunna Zanker present.

***APPROVE CONSENT AGENDA*:** Anderson made a motion to approve the consent agenda which included:

* Approval of the agenda for April 2, 2024
* Claims for April 2, 2024
* Approval of minutes from March 6, 2024 Zanker seconded the motion. Roll call 4-0. Motion carried.

***PETITIONS, COMMUNICATIONS, REQUESTS:*** No items were brought before the council from members of the public.

***GENERAL AGENDA***

* **RESOLUTION**: Motion by Zanker to approve resolution 2024-2025-7, a resolution approving the maximum tax dollars that may be levied (maximum levy rate) for 2024-2025 budget on proposed city property tax levy Senate file 634. Seconded by Haman. Roll call 4-0, motion carried.
* **MOTION:** Motioned by Zanker to approve setting the date and time for the Public Hearing for the 2024-2025 Operating Budget for the City of Stanhope, Hamilton County, Iowa. The Hearing will be April 23 at 6:00 p.m. Haman seconded. Roll call 4-0, motion was carried.
* **COUNCIL APPOINTMENT:** Anderson made a motion to appoint Doug Sogard to council for the vacant seat of Terry Painton. Zanker seconded. Roll call 4-0, motion carried.
* **RESIGNATION:** Motion by Zanker to accept the resignation of Anderson from Stanhope City Council. Jensen seconded. Roll call 3-0 with Anderson abstaining, motion carried.
* **APPLICATIONS:** Motioned by Anderson to accept applications for the open council seat until May 10th at 4:00PM. Seconded by Jensen. Roll call 4-0, motion carried.
* *New council member Doug Sogard took the oath of office and joined the council at 6:43 p.m*.
* **PARK/SOFTBALL TOURNAMENT:** Motioned by Jensen to approve June 8th for Melon Match Softball Tournament, and allow personal consumption of beer in designated areas. Seconded by Zanker. Roll call 4-1. Jensen-aye, Zanker-aye, Haman-aye, Sogard-aye, Anderson-nay. Motion carried.
* **HEARTLAND ENERGY:** Motioned by Haman to approve Heartland Energy agreement for Cyber Security Assessment with DSU. Seconded by Jensen. Roll call 5-0, motion carried.
* **STANHOPE HOUSING:** Motioned by Jensen to approve the request of $1,000 from Stanhope Housing for a matched grant application for a new roof. Seconded by Anderson. Roll call, 5-0 motion carried.
* **EMPLOYEE HANDBOOK:** Motioned by Zanker to approve the 2024 Employee Handbook. Seconded by Haman. Sogard stepped out of the room for a moment and did not vote. Roll call, 4-0. Motion carried.
* **TREES:** There were four estimates for trees that came in for review. Haman made a motion approving the use of Robb’s Tree Service to remove trees in the amount of $895/tree. This does not include stump removal. Jensen seconded the motion. Roll Call 5—0. Motion carried. The council does want to see if Robb’s tree service could come quickly to do dangerous trees.
* **SPEED CAMERAS:** Sogard made a motion to move forward with the speed camera agreement noting that cost of speed camera will be taken out of the fine money. Jensen seconded the motion. Roll Call 5—0. Motion carried.
* **NEW WATER/ELECTRIC METERS**: Zanker made a motion for the city to install new utility meters. The electric portion would be paid by the city and the water portion would be assessed to residents on their bill over the course of 12 months. Haman seconded the motion. Roll Call 5—0. Motion carried.
* **BANYON SOFTWARE:** Council approved to receive the free module for online payment for utility billing, fund accounting, invoice billing from Banyon. Approval was motioned by Anderson and seconded by Zanker. Roll Call 5—0. Motion carried.
* **ABATEMENT:** Jensen made a motion to approve continuing with the next step in the abatement process for the 3 properties served. Anderson seconded the motion. Roll Call 5—0. Motion carried.
* **PAST DUE BILLS:** Zanker made the motion to approve participating in the OFFSET program/IDR (Iowa Dept of Revenue) for collection of past due utility bills and directed City Clerk to file appropriate paperwork with the IDR. Seconded by Haman. Roll call, 5-0 motion carried.

***ADJOURNMENT***: Zanker made a motion to adjourn the meeting. Haman seconded the motion. The meeting was adjourned at 8:46 p.m.

ATTEST:

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Vickie Anderson Kelly Wirtz, Mayor