



City of Stanhope
600 Main Street, P.O. Box 128
Stanhope, Iowa 50246-0128
Telephone: 515.826.3290
Facsimile: 515.826.4290

City Council Proceedings February 13, 2024

ROLL CALL

Mayor Kelly Wirtz, at the Community Center located at 600 Main Street, called the regular meeting of the Stanhope City Council to order at 6:00 P.M. on February 13, 2024 and led the Pledge of Allegiance. Members in attendance were: Vickie Anderson, Jill Haman, Terry Painton, Shaunna Zanker and Beau Jensen. Police Chief Dave Turpen and Public Works employee Tim Dally were also in attendance.

CONSENT AGENDA

Anderson made a motion to approve the consent agenda which consisted of the following:

- B-1: approval of February 13, 2024 agenda
- B-2: approval of January 11, 2024 council minutes
- B-3: claims report for February 13, 2024
- B-4: Treasurer's Report for January

Zanker seconded the motion. Roll Call 5—0. Motion carried.

GENERAL AGENDA

- D-1: Upper Des Moines sent a letter requesting a \$300 donation for fiscal year 2024-2025. This item was tabled until after the budget workshop.
- D-2: Zanker made a motion to accept the resignation of Public Works Director Dan Ostrem. Anderson seconded the motion. Roll Call 5—0. Motion carried.
- D-3: Anderson made a motion to accept the verbal resignation of City Clerk Toni Neuberger. Haman seconded the motion. Roll Call 5—0. Motion carried.
- D-4: Envision is not currently requesting money from the City of Stanhope.
- D-5: Deidre Malmquist presented the library budget. The library is budgeting \$49,163 in expenses for fiscal year 2024-2025, of which they are requesting \$27,489.99 from the city.
- D-6: Jeremy and Kara Sloan, South Hamilton Youth Baseball coordinators requested a donation of \$500 dollars and permission to use the Stanhope city fields. The donation would go towards operating cost which in turn allows a more reasonable fee for the children participating. The request is tabled until the budget meeting.
- D-7: Stanhope has a 28E agreement with the Hamilton County Sheriff's office to provide additional law enforcement coverage, which has to be renewed annually. The Sheriff's office is requesting \$20 per capita which would be \$7,280 for fiscal year 2024-2025. This current fiscal year they had requested \$14 per capita, a total amount of \$5,096. Mayor Wirtz requested this item tabled until she is able to uncover why exactly there is an increase of \$2,184 since last year. It is unsure why exactly they need additional funding on top of the property tax funds they already receive from the city and what that additional amount covers above what they would normally provide. The city will discuss further once more information is obtained.
- 490 Bute Street building permit was presented to the council. As a point of transparency, building permits will go before council.

- E-Ordinances: Mayor Wirtz is attempting to obtain an update from Stacy at MIDAS who is working on updating the ordinance book and fine structure.
- F-PUBLIC WORKS: Tim Dally reported to the Mayor and Council pertinent information from the public works department:
 - He observed that the stainless tank is in poor shape and will need to be welded
 - The snow plow is in bad shape
 - There are about 30 city owned trees that need to come down
 - A new softener would be \$300,000 to replace

The council is going to work on a plan for the replacement of necessary equipment in an attempt to avoid huge sudden expenses.

- H-INFORMATION FOR COUNCIL:
 - A \$500 grant was obtained to purchase tablets for the council
 - Van Diest will no longer maintain AED's so the city will need to budget for that expense
 - The electrical reserve c.d. will be renewed February 14, 2024
- J-MAYOR COMMENTS: Mayor Wirtz presented the last audit to the council. Wirtz also reported that the city has \$80,000 in uncollected utility revenue.

ADJOURNMENT: Zanker made a motion to adjourn the meeting. Jensen seconded the motion. The meeting was adjourned at 7:49 p.m.

ATTEST:

Regina Beaune

Kelly Wirtz, Mayor

FEBRUARY 13, 2024 CLAIMS

ACCESS SYSTEMS LEASING	ELE-PRINTER/COPIER RENT	\$214.72
AGSOURCE COOPERATIVE	TESTING	\$31.50
AMAZON CAPITAL SERVICES	PAPER TOWELS	\$155.14
AMERICAN TEST CENTER, INC	BUCKET TRUCK TESTED ANNUAL SAFETY	\$517.00
BAKER & TAYLOR	BOOKS	\$238.08
BLACK HILLS/IOWA GAS	NAT GAS:EMS	\$510.88
CITY OF JEWELL, IOWA	QUARTERLY POL PMT 3QT AND TICKET MONEY	\$11,303.33
COOP TELEPHONE EXCHANGE	CITY PHONES	\$686.77
DAKOTA SUPPLY GROUP	SHOP	\$328.14
DAVID READ	GASKET	\$32.28
DEIDRE MALMQUIST	MILEAGE REINBURSEMENT	\$19.50
ELECTRONIC ENGINEERING	PROGRAMMING SERVICES	\$225.00
FORT DODGE ASPHALT	STREET	\$4,115.00
HAMILTON COUNTY AUDITOR	ELECTION FEES	\$930.09
HEART OF IOWA PUBLISHING,	PUBL CHARGES	\$166.66
HEARTLAND CO-OP	FUEL	\$796.62
IOWA ONE CALL	LOCATE SERVICES	\$4.50
KELLY WIRTH	MLA TRAINING	\$220.00
R COMM WIRELESS	MOTOROLA M5 BELT CLIP	\$49.20
STANHOPE MUN UTILITIES	MAIN STREET LIGHTS	\$4,882.60

SUMMIT COMPANIES	FIRE SUPPRESSION AND REPLACEMENT	\$1,430.00
SWANK MOVIE LICENSING USA	SITE LICENSE	\$201.00
TOWN & COUNTRY	EMERGENCY MANAGEMENT COMMISSION	\$1,247.21
WEBSTER CITY TRUE VALUE	CHANGE OUT POLE, LABOR	\$6,536.48
TOTAL		\$34,841.70