The Stanhope City Council met in Regular Session Tuesday, November 12, 2024 at The Stanhope Community Building starting at 6:00 p.m. Mayor Kelly Wirtz called the meeting to order with Council Members: Jill Haman, Mindy Hetland, and Kempton Young present. Council member Beau Jensen and Doug Sogard were absent.

Members of the public present: Paul Hetland, Peggy Phipps, Wayne Romp, Jackie Baker, Gary Baker, Dana Edwards, Kristi Vandivier, Gary and Michaelene Green, Keith Bockoven, Erma Bockoven and Robert Johnson. Fire Chief Brad Anderson, Officer Kaleb Morton, Public works Tim Dally were also present.

***APPROVE CONSENT AGENDA*:** Hetland made a motion to approve the consent agenda.

* Approval of the agenda for November 12, 2024
* Approval of October 15, 2024 City Council minutes
* Approval for the payment of claims
* Approval of financial reports for period of 10/1/2024 – 10/31/2024

Young seconded the motion. Roll call 3-0. Motion carried.

***PETITIONS, COMMUNICATIONS, REQUESTS:***

***GENERAL AGENDA***

* **REPORT ON THE 2023-2024 ANNUAL FINANCIAL REPORT:** Mayor Wirtz told council the report is being worked on and we hope to have it completed by the deadline, December 1st.
* **APPROVAL OF VACATION GARBAGE RATE:** Motioned by Haman to approve account #01-00001190-00-4 for vacation garbage rate effective October 16th – May 1st. Seconded by Hetland. All in favor and motion was carried.
* **APPROVAL OF TWO NEW FIREFIGHTERS:** Young made the motion to approve applications for Doug Sogard and Brittany Popp pending proper paper work being done. According to the Iowa Department of Public Safety Standards background checks need to be completed for all firefighters. It was directed, by council this needs to be done by February 1st for all firemen. Seconded by Hetland. All in favor and motion was carried.
* **APPROVAL OF ALCOHOL SALES:** Motion was made by Haman and seconded by Hetland to approve alcohol license for Al’s One Stop and Stanhope Meat and Locker. All in favor and motion was carried.
* **LEAD LETTERS:** Letters have been mailed to patrons with lead pipes. Thirteen households in Stanhope were affected. Letters state what steps need they will need to take.
* **CJ COOPER DUES:** City clerk was directed to contact CJ Cooper and cancel services at this time. If our staff changes or we have equipment which requires a CDL we will reach out to them.
* **HANDLING OF DELINQUENT BILLS:** Mayor Wirtz suggested the Business Enterprise Committee meet to determine which bills need the off set program, a lien against property or written off as bad debt. Committee will meet the end of November or early December. Discussion will also take place by the committee to update the back of utility bills. No date was set for the meeting at this time.
* **UPDATE ON NUISANCE PROPERTIES:** There were a couple of properties brought to the council’s attention. Mayor Wirtz will be contacting Police Chief Turpin to see where we stand on these.
* **PUBLIC WORKS UPDATE:** Public WorksTim Dally told council the Lift Station is still working properly. The water softener is now working.If people have a home water softener, they may experience salty water. Your personal softener may need adjusted. The dump truck/snow plow has been sent for inspection. There are around ten trees left in the right of way that need to be taken down. KT&T will begin working on trees in power lines when all leaves have fallen.
* **PARK UPDATE:** Council member Haman gave an update on the city park. We are moving right along. Concrete has been poured to stabilize what is up there for now. We received a $3000.00 grant from Enhance Hamilton County and $500.00 from the City of Stanhope Lions Club. A thank you was expressed. We will continue to work on the park until we can’t due to weather.
* **COUNCIL MEMBER COMMENTS:** Council member Haman thinks our monthly meetings need to start with Wins and Recognitions. Positives that have happened around our community.

Community involvement is recommended by submitting names of individuals to city office and describe what they have done.

* **MAYOR COMMENTS:** Mayor Wirtz said committee meetings will start at the end of November and early December.She realizes it is a busy time of year, but budget is due soon and we need to get our items in order. Public Forum will be held for community input. The goal is that we will not have to have so many special meetings this year.
* ***ADJOURNMENT***: Haman made a motion to adjourn the meeting. Young seconded the motion. All in favor. The meeting was adjourned at 7:15 p.m.

ATTEST:

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Vickie Anderson Kelly Wirtz, Mayor