The Stanhope City Council met in Regular Session Tuesday, October 15 2024 at The Stanhope Community Building starting at 6:00 p.m. Mayor Kelly Wirtz called the meeting to order with Council Members: Jill Haman, Mindy Hetland, Beau Jensen and Kempton Young present. Council member Doug Sogard was absent.

Members of the public present: Paul Hetland, Peggy Phipps, Gary and Michaelene Green, Brandi Dilley, Erma Bockoven and Robert Johnson. Public works Tim Dally was also present.

***APPROVE CONSENT AGENDA*:** Young made a motion to approve the consent agenda.

* Approval of the agenda for October 15, 2024
* Approval of September 10, 2024 City Council minutes
* Approval for the payment of claims
* Approval of financial reports for period of 9/1/2024 – 9/30/2024

It was pointed out to make a correction on the agenda. D-7 should have read Harlan not Andy. Mayor Wirtz went through financials with council. She said things are not great, but looking better. Payment plans are being kept up and our delinquents are better than before. We appear to be headed in the right direction.

Haman seconded the motion. Roll call 4-0. Motion carried.

***PETITIONS, COMMUNICATIONS, REQUESTS:***

Gary Green was thanked for his many hours of working on the sign out front of the City Hall. Peggy Phipps thanked Tim Dally for his hard work around town.

***GENERAL AGENDA***

* **APPROVAL OF FISCAL STREET FINANCE REPORT:** Motion was made by Council Member Haman to approve the Fiscal Street Finance Report for the period of 07/01/2023 – 06/30/2024. Seconded by Hetland. All in favor, motion carried.
* **CIT UPDATE:** CIT has provided an estimate for the City of Stanhope in the amount of $81,791.41. These monies would televise and map the whole towns sanitary and storm sewer systems. CIT would put together maps and flash drives for the town. Once completed, council would then determine what needs fixed and when. Council would use a scale of 5,4,3,2,1 with5 being major and 1 being minor to start fixing issues around town. To clean sanitary sewer would take CIT about a week and a little longer for the storm sewer. This process can be done over the winter months.

CIT also gave an estimate to repair a quadrant in town they have already cleaned and televised.

Motion was made by Young and seconded by Hetland to table the repair for now, but finish cleaning and televising the town for now.

* **TREES:** Mayor Wirtzdiscussed how it is the home owners responsibilty to keep trees on their propery out of the power lines, however, there are numerous trees in power lines around town. K & T Landscaping has started working on the worst trees that are in power lines. Please be patient as some streets in Stanhope may be temporarily closed at times.
* **REQUESTS FROM FIRE DEPARTMENT:** Motion was made by Young to rekey Fire Station and City Offices. Seconded by Jensen. All in favor and motion carried.
* **APPROVAL FOR FIRE DEPARTMENT TO GET DOT INSPECTIONS DONE:** Motion was made by Jensen to get the fire truck inspected and maintained. Council suggested getting on an annual schedule so we do not fall behind on inspections. Seconded by Hetland. All in favor and motion was carried.
* **DIRECTION ON WATER AND SEWER REFUND:** Propervacation forms were not filled out prior to vacationing for account number 01-00002531-00-4 and charges to said account have been found to be accurate according to Banyon, our computer program used to calculate utility billing. Therefor, motion was made by Young to stick with our ordinance and not refund on this account. Haman seconded the motion. All in favor. Motion carried.
* **APPROVAL OF MEMORIAL FOR LUNQUIST FAMILY IN THE PARK:** Council suggested a tree with a plaque, in memory of Harlan Lundquist. Motion was made by Haman and seconded by Jensen to approve putting a nice tree, anything but a pine or fruit tree, in the park. All were in favor and motion was carried.
* **PUBLIC WORKS:** Public WorksTim Dally told council the Lift Staion is fixed for now. The water tower issues the town has been having appear to be resolved at this time.
* **MAYOR COMMENTS:** Mayor Wirtz said Rick Young has brought to her a FEMA Hazard Mitigation Grant opportunity to help with costs to replace the lift station. The city will contact MIDAS and work with them and Bolton & Menk on the grant application process.
* ***ADJOURNMENT***: Haman made a motion to adjourn the meeting. Jensen seconded the motion. All in favor. The meeting was adjourned at 7:25 p.m.

ATTEST:

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Vickie Anderson Kelly Wirtz, Mayor