The Stanhope City Council met in Regular Session Tuesday, September 10, 2024 at The Stanhope Community Building starting at 6:00 p.m. Mayor Kelly Wirtz called the meeting to order with Council Members: Jill Haman, Mindy Hetland, Doug Sogard and Kempton Young present. Council member Beau Jensen was present via phone.

Members of the public present: Paul Hetland, Devin Hensley, Gary Green, Liz Busing, Jenny Jensen, Kael Stupp and Robert Johnson. Public works Tim Dally was also present.

***APPROVE CONSENT AGENDA*:** Haman made a motion to approve the consent agenda.

* Approval of the agenda for September 10, 2024
* Approval of August 13, 2024 City Council minutes
* Apprval for the payment of claims
* Approval of financial reports for period of 8/1/2024 – 8/31/2024

Hetland seconded the motion. Roll call 5-0. Motion carried.

***PETITIONS, COMMUNICATIONS, REQUESTS:***

It was brought to council attention that we have a sex offender living in town and that the town should be made aware. Residence at 400 Grace Street were concerned of high city bill for the month of August. It was explained the monthly meter reading was 5 days longer than usual. Meter reading will be held on the 16th of the month from here on out. Mindy Hetland reminded everyone of the EMS meeting Wednesday, September 11, at 6:00. Meeting will be held at the Stanhope Community Center. This is an informational meeting on EMS to become an essential service through the state of Iowa.

***GENERAL AGENDA***

* **SNOW MOBILE ROUTE:**  Council member Young made the motion to approve the snow mobile route. The route will be the same as years in the past. Seconded by Sogard. All in favor, motion carried.
* **FLU SHOTS:** Reminder was given to patrons of the upcoming flu shot available to the citizens on October 16th in the community center from 11:00-12:00. Bring insurance or Medicare card.
* **MAYOR PRO TEM:** Motion was made by Haman to appoint Council Member Sogard as Mayor Pro Tem. Seconded by Hetland. All in favor, motion carried.
* **NEW COMMITTEE ASSIGNMENTS:** Motion was made by Council Member Haman to appoint Council Member Hetland to Public Safety and appoint Council Member Young to General Public Saftey. Seconded by Sogard. All in favor and motion was carried.
* **CIT UPDATE:** Motion was made by Young to have CIT continue mapping the sewer system of Stanhope. Seconded by Haman. All in favor, motion carried. No action was taken on the property at 560 Alfred Street. CIT has determined this was caused by by poor ventilation or defective plumbing. Without proof otherwise council has taken no action.

Public needs to be made aware when CIT is in town. Signs will be posted at the Post Office and 1st State Bank.

* **CLERK TRAINING:** An additional 24 hours was approved and motioned by Sogard to have Lynda Wunder from Duncombe continue to come to Stanhope and train the City Clerk. Seconded by Hetland. All in favor. Motion carried.
* **HALLOWEEN DATE:**  Motion was made by Haman for Stanhope to celebrate Halloween on October 31st. With trick or treating hours from 6:00pm to 8:00pm. Haman also motioned to approve Envision Stanhope to host a trunk or treat in the parking lot across from the City Hall. Both were seconded by Hetland. All in favor, motion carried.
* **EMPLOYEE PAYROLL:** Going back to once a month payroll was not a good idea for some employees.Payroll will be kept the way it is, twice a month.
* **PLAYGROUND:** Park Committee Council MemberHaman gave update on park playground. The town has raised a little more than $2000.00. Fire Department has made room in the park for the new equipment. Tree will be taken down this Friday. Progress is being made and the hope is to have it done before winter.
* **TREES:** Mayor Wirtzdiscussed how it is the home owners responsibilty to keep trees on their propery out of the power lines, however, there are numerous trees in power lines around town. Mayor Wirtz will be meeting with Tanner Jensen, from Stratford, next week to discuss this matter and all the dead ash trees around town on City property. They will determine his plan of action.
* **PUBLIC WORKS:** Public WorksTim Dally told council the Lift Staion is fixed for now. Tim suggested down the road putting in submersable pumps. Parts for what we have are hard to find. Each pump is around $7000.00 and we need two. Tim also said the Bucket Truck is up for certification in November. Tim did get the brakes freed up, but there is now a coolant leak. Tim expressed how it is an old truck that just needs work, but it runs. Tim was advised to see how much it is going to take to fix what is wrong before we certify it.
* **MAYOR COMMENTS:** Mayor Wirtz said Rick Young has brought to her a grant opportunity to replace the lift station. Rick is working with Bolton & Mink to see if this is something Stanhope would qualify for. More on this to come.
* ***ADJOURNMENT***: Sogard made a motion to adjourn the meeting. Haman seconded the motion. All in favor. The meeting was adjourned at 7:16 p.m.

ATTEST:

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Vickie Anderson Kelly Wirtz, Mayor